

Conference Partners



Supported by



2022 GLOBAL DEVELOPMENT CONFERENCE: Tax Policy for Sustainable Development November 2-4, 2022 (Nov 4 will be half day)

LOGISTICS NOTE

Thank you for your interest in the #TAXPOLICYCONFERENCE to be held in Clermont-Ferrand, France and completing the registration process! We are delighted that you are attending the event in-person. In this logistics note, you will find details that will enable you to plan your trip. If you have additional queries, please do not hesitate to contact the conference team on conference@gdn.int

Venue

The Global Development Conference, on 'Tax Policy for Sustainable Development' will take place on November 2 -4, 2022 (Nov 4 will be half a day). The venue is at La Rotonde, at the School of Economics at the University of Clermont-Auvergne located at 23 avenue Léon Blum 63000 Clermont-Ferrand, France.

The venue is at a walking distance of around 10 minutes from the hotels booked for the sponsored participants. No transfers are arranged from the hotel to the conference venue. You can get to the venue by bus (Number 3 and 8) and disembark at Stop Côte Blatin or trams nearby. There is a second entrance to the venue from Rue de la Rotonde.

Google Map link: [Pole Tertiaire La Rotonde](#)

Before you Arrive

Some background about Clermont-Ferrand. Surrounded by dormant volcanoes and buildings made from black lava stones, Clermont-Ferrand is the capital of the Auvergne region. The city was originally two towns, Clermont and Montferrand, which were joined by Louis XIII. Whilst Clermont-Ferrand is now one city, it has two distinct historic centers in each part of the city.

Here's a little page that gives you some important information about Clermont-Ferrand: (<https://francethisway.com//places/clermont-ferrand.php>). For the week of the conference, the average expected temperature is around 11°C (though the weather is notoriously unpredictable). So, please plan your travel accordingly, and carry an umbrella and adequate clothes.

Passport & visa information. All foreign delegates/participants entering France must have a valid passport. GDN has provided visa invitation letters to those requested them, and the necessary documents to complete a visa application. Visa cost will not be reimbursed. Previously issued visas

should be valid until at least till November 10, 2022. Please write to the GDN Travel Desk on traveldesk@gdn.int if you need any travel assistance.

Lodging. Global Development Network (GDN) has booked hotel accommodation for GDN sponsored participants at the below shortlisted hotels in Clermont-Ferrand. GDN will inform the sponsored participants about their respective hotel booked beforehand. The hotels being booked by GDN are:

1. Holiday Inn – Clermont-Ferrand Centre, France (distance to venue around 1100 meters)
2. Oceania Hotel – Clermont-Ferrand, France (distance to venue around 1300 meters)
3. Maison Internationale Universitaire – Clermont-Ferrand, France (distance to venue around 650 meters)

Tickets & Transfers. Those arriving in Paris/Lyon/Clermont-Ferrand by air, train or bus, will either be provided with tickets from GDN’s Travel Desk - or be reimbursed up to a ceiling defined by GDN’s travel desk. GDN will reimburse sponsored participants for their return air or train or bus connections from Paris or Lyon only, on the basis of second-class train ticket, as approved by the GDN Travel Desk. GDN will not be arranging Airport/Train Transfers from the airport or train station to your hotel or to the conference venue, and these costs are not reimbursable.

For any other travel related emergency or assistance please contact Mr. Dominic Massey from GDN Travel Desk at +91 9818688774 (only Whatsapp) or +447452112236 (mobile) or traveldesk@gdn.int.

Travel insurance. The organizers of the conference cannot claim responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that you obtain international medical insurance for the entire period of participation, including travel time, at your own cost.

At the hotel. Please look for the reception in the main lobby and provide your credit card details at the check-in counter to guarantee your personal expenses. Regular check-in time at the hotel is 3 pm and check out time is 12 noon. We are informed that due to heavy booking at the hotels in Clermont-Ferrand, early check-ins and late check-outs are not possible. You are requested to kindly speak with the hotel reception for any assistance in this regard, and all payments for extended periods of stay will be at your own cost.

Registration. Participants are requested to secure their conference **Badge** from the Registration Desk. GDN Staff and Volunteers will help you register and will issue the conference badge and conference material. Please do wear your badge throughout the conference period. It helps with remembering names and is also a security measure. For any assistance, you may also go to the GDN Secretariat office at the conference venue.

Registration	Conference Registration Desk: November 2-4: Main Lobby of La Rotonde from 08:00 AM onwards
GDN Secretariat	Room No. 009, First Floor

Meals. Your hotel reservations include breakfast at the respective hotel from **6:30 AM** for the period of stay booked by GDN. GDN will provide the following meals for the Conference Participants during the conference days:

- November 2: Coffee Breaks (morning and evening) in the Lobby area and Lunch at the 'La Crater' cafeteria, CERDI building, Reception at City Hall (by invitation only) in the evening
- November 3: Coffee Breaks (morning and evening) in the Lobby area and Lunch at the 'La Crater' cafeteria, CERDI building, Cocktail hosted by FERDI (by invitation only) in the evening
- November 4: Coffee Break (morning) in the Lobby area

Please refer to the latest conference agenda for the timing of the coffee breaks, lunch and other side events.

GDN will not cover any other meal during and beyond the Conference dates. Should you decide on dinner or drinks after the receptions, these will be at your own cost. For any clarification, please feel free to reach out to conference team at conference@gdn.int.

Conference information. The most updated source of information about the conference can be found on the Conference micro site: <https://conf2022.gdn.int/> and GDN website: <https://www.gdn.int/taxpolicyconference>. A print copy of the conference agenda will also be made available in the conference notebook and a brief agenda distributed along with your badge that you will receive at registration.

Language & Interpretation. The presentations during the conference will be in English and French. Sessions that have simultaneous interpretation (French/English) are identified as such on the agenda.

Wi-Fi & Adapters. A wireless network will be available throughout the venue. Details will be displayed at the venue during the conference. Please bring your own adapter for electronic devices if needed.

Assistance & Signposting. Signposts will be provided around the conference area, and staff and volunteers will be available for guidance as needed. Your go-to place for assistance during the conference is the registration desk or the GDN Secretariat. You can also find a map of the conference venue in the conference notebook.

Security. Security will be strictly enforced at all conference spaces. To ensure the safety of all participants, badges must be displayed at all times inside the venue. Under no circumstances should your badge be lent to another participant. It is a good idea to carry some form of ID with you as well. Please do not abandon your baggage around the reception area of the conference venue. Unfortunately, the venue do not have baggage storage facility

Expenses

- **Covered Expenses.** Your hotel room cost includes single room tariff, breakfast for one, in-house Wi-Fi plus all applicable taxes. Each participant is personally responsible for any additional charges incurred during his/her stay, such as additional guests (cost for double room), room service, mini bar, phone calls, photocopies, laundry, early check-in, late check-outs, and other

such incidentals. **All participants need to secure valid travel insurance at their own expense and cover the cost of visa fees, unless otherwise specified by GDN Travel Desk.**

- **Reimbursements.** If your visit is sponsored by GDN and you have made your own travel arrangements or any reimbursement as individually specified by GDN Travel Desk, then please contact Mr. Naushad Khan at the GDN Secretariat during the conference days i.e. Nov 2-4, 2022 at conference venue (Room No. 009, First Floor). You will need a copy of your ticket (air ticket or train ticket), travel agency invoice, copy of the communication with the GDN Travel Desk approving the reimbursement, bank details and one-way original boarding pass or other receipt as specified. Naushad can be reached at nkhan@gdn.int.

Additional information

COVID-19. We invite participants to respect the safety measures during their stay and take a self-test at home before travelling. Everyone must also check the latest COVID related travel restrictions or entry requirements into France. Masks are not mandatory (though highly advisable) at the venue. The venue is equipped with hydroalcoholic gel. We will also provide you, if necessary, with a list of places where you can go to do a PCR or antigen test near the conference venue.

Currency used in Clermont-Ferrand, France is the Euro. It is highly recommended for you to carry some cash with you to facilitate your commute within the city. Although credit cards are widely accepted in France, you might be required to pay in cash on several occasions.

Telephones and time zone. The international dialing code for France is +33. France is located in time zone GMT +1. Calling across Europe by cellphone is only inexpensive if you already have a European phone number.

Water. During the conference period, water points will be available in the venue. In order to limit the environmental impact of the conference, the use of single-use cups will be reduced. We encourage participants to come with their own refillable bottles (For participants who do not bring their own we have a limited number of refillable bottles to give out).

General Assistance. In case of any clarification or general assistance, kindly contact Mr. Raman Abrol, Director Finance, HR & Administration of the Global Development Network. He will be available in Clermont-Ferrand, France from Oct 29 to Nov 5, 2022 at **+91 9650154488 (only Whatsapp)** or +447452112747 (mobile) or rabrol@gdn.int.