



## COMMUNICATIONS INTERN

The Global Development Network (GDN) is a public international organization that promotes better policies and better lives through high-quality policy-oriented social science research conducted in developing and transition countries. It provides researchers with financial resources, global networking, research management support, access to information, training, peer review and mentoring. Founded in 1999, GDN is currently headquartered in New Delhi.

This position can be based remotely, anywhere in the world, or in our office in New Delhi.

### Terms of Reference

The main tasks will include:

1. Development of creative visuals based on GDN research products
2. Update GDN program Factsheets
3. Social media campaigns in coordination with the Head of Communications
4. Producing short write-ups for the newsletter and other publications
5. Scanning GDN's website periodically and updating information as required
6. Assist with the Communication plan for GDN events, including the forthcoming Global Development Conference (*Evidence for Development: What Works* Global Summit), webinars etc.

### Eligibility and Desired Profile

Any natural or legal person can apply for the call. Applicants are required to show the qualifications below:

- Master's degree in journalism and communication, fine arts, design, or other related field
- Understanding of and passion for development research
- Strong mastery of design software such as Adobe Design Premium or InDesign
- Clear and mature style of design, demonstrating an understanding of the communication requirements of international organizations
- Outstanding command of written and spoken English (Fluency in French a clear advantage)
- Familiarity with social media platforms
- Work experience in development sector for international organizations (preferred)

## **Terms of Employment**

This is a paid internship, and GDN offers a stipend for this position. A six month Internship will be offered initially, renewable based on performance and the availability of funds.

## **Questions and clarifications**

All requests for clarifications should be addressed to [communications@gdn.int](mailto:communications@gdn.int).

## **Submission of applications**

Candidates are requested to submit their applications by sending the below documents, latest by COB Oct 15<sup>th</sup>, 2021 at [communications@gdn.int](mailto:communications@gdn.int).

- CV
- Sample work: soft copies of previous design work
- Short cover letter (optional)
- Additional references (optional)

*Incomplete submissions will not be considered.*

Only those short-listed for interviews will be contacted by GDN. Due to a high volume of applications, the organization can not inform unsuccessful candidates.

The Global Development Network is committed to achieving diversity in terms of gender, nationality, culture and educational background. Individuals with disabilities are equally encouraged to apply. Female candidates are particularly encouraged to apply. All applications will be treated in the strictest confidence.

For more information on GDN, please visit <http://www.gdn.int>